



NEVADA STATE APARTMENT ASSOCIATION DINNER EVENT SPONSORSHIP AGREEMENT

I, _____, a representative for _____,

doing business at (address) _____, agree to the following conditions for

sponsorship of the Nevada State Apartment Association's Membership Dinner Meeting scheduled for _____,

2010.

- Sponsorship of dinner event is \$750.00
- Dinner event sponsorship will be billed 60 days prior to event and must be paid in full 15-days prior to the sponsored dinner meeting
- All arrangements for the event will go through the Nevada State Apartment Association office, 702.436.7662
- If you would like special decorations, e.g., colors, theme party, or if you would like to provide centerpieces, or have a special food requests, please let us know one month prior to the event you are sponsoring
- NO BALLOONS are allowed unless they are placed off to the side of the room or onstage; Under NO CIRCUMSTANCES will they be allowed to be placed on the tables or in any attendees "line-of-sight"
- Any ADDITIONAL charges for audio visuals, above and beyond the "normal" AV utilized at every event, will be charged to the sponsor at actual costs and are due and payable within 30 days of the completion of the dinner event; Please contact Nevada State Apartment Association office with special requests
- You will have access to the meeting room NO LATER than 4pm the day of the dinner event, if you are decorating
- Please provide NSAA with a bio on the company speaker, if applicable

WHAT YOU RECEIVE WITH YOUR SPONSORSHIP

- Attendance at the Dinner Committee meeting (s) to learn your role in the dinner event and help with the coordination of your event
- Your company will be promoted on all flyers, faxes, and mailers promoting the dinner event; Please provide NSAA with your company logo via email in an electronic format, jpeg or bitmap
- Exclusive right to distribute materials on all dinner tables; Please deliver ANY hand-outs to NSAA by Tuesday the week prior to the dinner event; Any unused product(s) will be returned to the sponsor at the dinner event
- You may bring your company banner to be hung during the dinner event
- We require our sponsors to provide a gift item(s) for a drawing at the end of the event; NSAA will provide the drawing tickets and sponsor will draw the winning ticket(s)
- 5-10 minutes speaking time during the dinner event
NOTE: NSAA reserves the right to reject any proposed presentation by an NSAA event sponsor, as well as all handouts, which will be made available during NSAA events; NSAA will not be responsible for the accuracy of any information provided by an event sponsor
- 4 dinner event tickets for staff or to give to your invited guests; If more than four people are coming from your company, you will be charged the current MEMBER PRICE per person. **Sponsors must RSVP for dinner meeting**
- Reserved sponsors dinner table for you and your invited guests or you will be seated at the President's table
- The right to submit an article to the "NSAA - Apartment Insight" on your area of expertise; A "Thank You" in the follow-up publication

CANCELLATION OF CONTRACT

If you are unable to fulfill this contract, NSAA must receive a written cancellation notice no less than forty-five (45) days prior to the dinner meeting you have chosen to sponsor. If less than 45 days cancellation notice is given your company will be held liable for the full sponsorship amount of \$750.

I HEREBY AGREE TO TERMS AND CONDITIONS OF THIS AGREEMENT:

Sponsors Company Representative

Date

NSAA President or NSAA Executive Director

Date